

Scrutiny Inquiry Panel - Carer Friendly Southampton

Thursday, 8th October, 2020
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Virtual Meeting

This meeting is open to the public

Members

Councillor Coombs
Councillor McEwing
Councillor Prior
Councillor Savage
Councillor White
Councillor Windle
Conservative Vacancy – to be appointed

Democratic Support Officer

Maria Mckay

Email: maria.mckay@southampton.gov.uk

Contact

Scrutiny Manager

Mark Pirnie

Tel: 023 8083 3886

Email: mark.pirnie@southampton.gov.uk

PUBLIC INFORMATION

Role of Scrutiny Panel Inquiry – Carer Friendly Southampton

The Overview and Scrutiny Management Committee have instructed the Scrutiny Panel to undertake an inquiry.

Purpose: To identify opportunities to improve support for carers in Southampton.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

Southampton: Corporate Plan 2020-2025 sets out the four key outcomes:

- Communities, culture & homes - Celebrating the diversity of cultures within Southampton; enhancing our cultural and historical offer and using these to help transform our communities.
- Green City - Providing a sustainable, clean, healthy and safe environment for everyone. Nurturing green spaces and embracing our waterfront.
- Place shaping - Delivering a city for future generations. Using data, insight and vision to meet the current and future needs of the city.
- Wellbeing - Start well, live well, age well, die well; working with other partners and other services to make sure that customers get the right help at the right time

Public Representations

At the discretion of the Chair, members of the public may address the meeting about any report on the agenda for the meeting in which they have a relevant interest.

Smoking policy – the Council operates a no-smoking policy in all civic buildings.

Mobile Telephones – please turn off your mobile telephone whilst in the meeting.

Fire Procedure – in the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access – access is available for the disabled. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2020/202

8 October 2020
5 November 2020
26 November 2020
7 January 2021
28 January 2021
25 February 2021

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference of the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 3.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

(iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

(iv) Any beneficial interest in land which is within the area of Southampton.

(v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

(vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

(vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 ELECTION OF CHAIR AND VICE-CHAIR

To elect the Chair and Vice Chair for the Municipal Year 2020-2021.

3 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

4 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

5 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

6 STATEMENT FROM THE CHAIR

7 INQUIRY TERMS OF REFERENCE (Pages 1 - 6)

Report of the Director of Legal and Business Operations inviting the Panel to note the terms of reference and to amend and approve a final version of the outline inquiry project plan.

8 CARER FRIENDLY SOUTHAMPTON - INTRODUCTION, CONTEXT AND BACKGROUND (Pages 7 - 8)

Report of the Director of Legal and Business Operations requesting that the Panel consider the comments made by the invited guests and use the information provided as evidence in the review.

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Agenda Item 7

DECISION-MAKER:	SCRUTINY INQUIRY PANEL
SUBJECT:	INQUIRY TERMS OF REFERENCE
DATE OF DECISION:	8 OCTOBER 2020
REPORT OF:	DIRECTOR – LEGAL AND BUSINESS OPERATIONS

<u>CONTACT DETAILS</u>			
Executive Director	Title	Deputy Chief Executive	
	Name:	Mike Harris	Tel: 023 8083 2882
	E-mail	Mike.harris@southampton.gov.uk	
Author:	Title	Scrutiny Manager	
	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail	Mark.pirnie@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY

None

BRIEF SUMMARY

On 10 September 2020 the Overview and Scrutiny Management Committee (OSMC) agreed the terms of reference for a scrutiny inquiry looking at support for carers in Southampton.

The outline project plan for the inquiry identifies themes for each meeting. This report invites the Panel to note the terms of reference and to amend and approve a final version of the outline inquiry project plan.

RECOMMENDATIONS:

	(i)	That the terms of reference set out in Appendix 1 be noted.
	(ii)	That the Panel discuss, amend and approve a final version of the attached outline inquiry project plan, allowing for sufficient flexibility and the availability of suitable witnesses.

REASONS FOR REPORT RECOMMENDATIONS

1.	To enable the Scrutiny Inquiry Panel to commence the evidence gathering process.
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ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

2.	There are numerous options that could be included within the attached draft terms of reference. The version attached reflects the feedback from the OSMC.
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DETAIL (Including consultation carried out)

3.	The OSMC agreed the outline terms of reference for a scrutiny inquiry looking at support for carers in Southampton on 10 September 2020.
4.	Panel members are invited to note the terms of reference and to amend and approve a final version of the attached outline inquiry project plan. The

	approved plan will then provide the structure to the subsequent meetings of this review, allowing for flexibility and the availability of suitable witnesses.
5.	The outline inquiry project plan identifies that the review will be conducted over 7 meetings of the Scrutiny Inquiry Panel. It is envisaged that each of the inquiry meetings will last for approximately two hours.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue/Property/Other</u>	
6.	Resources to support the scrutiny review will come from existing budgets.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
7.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
<u>Other Legal Implications:</u>	
8.	None
RISK MANAGEMENT IMPLICATIONS	
9.	None
POLICY FRAMEWORK IMPLICATIONS	
10.	None

KEY DECISION?	No
WARDS/COMMUNITIES AFFECTED:	None
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Terms of Reference and Draft Inquiry Plan

Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out?	No
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Data Protection Impact Assessment

Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out?	No
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Other Background Documents

Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

Carer Friendly Southampton Terms of Reference and Inquiry Plan

1. Scrutiny Panel membership:

Councillor Savage
Councillor Coombs
Councillor McEwing
Councillor Prior
Councillor White
Councillor Windle
Councillor – To be confirmed

2. Purpose:

To identify opportunities to improve support for carers in Southampton.

3. Background:

- The Care Act 2014 defines a carer as ‘someone who helps another person, usually a relative or friend, in their day-to-day life. According to Carers UK, 6.5 million people are carers, supporting a loved one who is older, disabled or seriously ill across the UK
- Caring can have a huge effect on carers. Across the UK carers are holding families together, enabling loved ones to get the most out of life, making an enormous contribution to society and saving the economy billions of pounds. Yet many carers are struggling to juggle care with work and family life, or even suffering with poor health themselves.
- Carers UK have identified that many carers don’t know how or where to get help and that being a carer can be frightening and very lonely.
- There are estimated to be over 32,000 unpaid carers in Southampton.
- In 2016 a strategy that aimed to identify what is needed to improve the lives of carers now and in the future in Southampton, and to change services to meet those needs was produced. The Southampton Strategy for Unpaid Carers and Young Carers is due for renewal in January 2021.
- Across the UK, there are examples of local approaches that are improving the lives of carers.

4. Objectives:

- a) To review progress being made in Southampton to support carers.
- b) To identify good practice being employed to support carers elsewhere.
- c) To identify what initiatives could work well in Southampton to help support carers.

5. Methodology:

- a) Seek the views of carers and stakeholders
- b) Undertake desktop research
- c) Identify best practice

6. Proposed Timetable:

Seven meetings between October 2020 and April 2021.

7. Draft Inquiry Plan (subject to the availability of speakers)

Meeting 1: 8 October 2020

- Introduction, context and background
 - Overview of national position
 - Overview of current position in Southampton.

To be invited:

- Cabinet Member for Health & Adult Care
- Carers UK
- Carers in Southampton
- Carers Together

Meeting 2: 5 November 2020

- Carers health, wellbeing and safety
 - Time for yourself and isolation
 - Health & wellbeing, including mental health needs
 - Relationships support (family dynamics) and experience of loss

To be invited:

- To be confirmed

Meeting 3: 26 November 2020

- Carers identification rights, recognition and support
 - Role of professionals to identify
 - Self-identity
 - Planning for emergencies
 - Access and quality of respite or replacement care, planned and unplanned breaks

To be invited:

- To be confirmed

Meeting 4: 7 January 2021

- Access to information, advice and guidance
 - Financial support and the DWP
 - Access to practical support and help from the community
 - Housing and adaptations issues

To be invited:

- To be confirmed

Meeting 5: 28 January 2021

- Support to carers
 - Access to health and social care services in the caring role
 - Information advice and guidance for the caring role
 - Support and training for a carer

To be invited:

- To be confirmed

Meeting 6: 25 February 2021

- Support in education and work
 - Young carers protected and supported to learn and thrive
 - Opportunities and challenges in work and education
 - Access and availability for transport to support the caring role

To be invited:

- To be confirmed

Meeting 7: 8 April 2021

To approve the final report of the inquiry and recommendations.

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Agenda Item 8

DECISION-MAKER:	SCRUTINY INQUIRY PANEL
SUBJECT:	CARER FRIENDLY SOUTHAMPTON – INTRODUCTION, CONTEXT AND BACKGROUND
DATE OF DECISION:	8 OCTOBER 2020
REPORT OF:	DIRECTOR – LEGAL AND BUSINESS OPERATIONS

<u>CONTACT DETAILS</u>			
Executive Director	Title	Deputy Chief Executive	
	Name:	Mike Harris	Tel: 023 8083 2882
	E-mail	Mike.harris@southampton.gov.uk	
Author:	Title	Scrutiny Manager	
	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail	Mark.pirnie@southampton.gov.uk	

STATEMENT OF CONFIDENTIALITY
None

BRIEF SUMMARY
In accordance with the inquiry plan, for the opening meeting of the ‘Carer Friendly Southampton Inquiry’ the Panel will be considering the following issues: <ul style="list-style-type: none"> • An overview of national position with regards to carers • An overview of current position in Southampton with regards to carers.

RECOMMENDATIONS:
(i) The Panel is recommended to consider the comments made by the invited guests and use the information provided as evidence in the review.

REASONS FOR REPORT RECOMMENDATIONS
1. To enable the Panel to compile a file of evidence in order to formulate findings and recommendations at the end of the review process.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED
2. None.

DETAIL (Including consultation carried out)
3. For the opening meeting of the inquiry the Cabinet Member for Health and Adult Care has been invited to outline the Executive’s position on support for carers in Southampton.
4. This will be followed by a presentation by Emily Holzhausen OBE, Director of Policy and Public Affairs at Carers UK, providing a national overview as it relates to carers, including relevant legislation and the challenges carers are facing.
5. To provide a local perspective on the challenges carers are experiencing and the support for carers, Linda Lawless, Service Manager at Carers in

	Southampton, and Anne Meader from Carers Together have been invited to present at the meeting.
6.	The invited guests will take questions from the Panel relating to the evidence provided. Copies of any presentations will be made available to the Panel.

RESOURCE IMPLICATIONS

Capital/Revenue/Property/Other

7.	None
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LEGAL IMPLICATIONS

Statutory power to undertake proposals in the report:

8.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
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Other Legal Implications:

9.	None
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RISK MANAGEMENT IMPLICATIONS

10.	None
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POLICY FRAMEWORK IMPLICATIONS

11.	None
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KEY DECISION?	No
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WARDS/COMMUNITIES AFFECTED:	None
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SUPPORTING DOCUMENTATION

Appendices

1.	None
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Documents In Members' Rooms

1.	None
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Equality Impact Assessment

Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out?	No
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Data Protection Impact Assessment

Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out?	No
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Other Background documents available for inspection at:

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None
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